



18401 E Highway 24, Suite 121 Woodland Park, CO 80863 [kurtissmithcpa.com](http://kurtissmithcpa.com)

August 19, 2024

Re: Job Announcement

### **At a Glance**

We are seeking entry level associates for an audit and consulting practice. We offer competitive compensation packages, the latest technology and significant opportunities for experience and growth.

**Firm:** Audit and consulting practice, Member of Allinial Global

**Location:** Woodland Park, Colorado

**Level:** Associate

**Pay Range:** \$57,000 to \$64,000

### **Who we are**

We are a CPA firm based in Woodland Park, Colorado that provides audit and consulting services. The firm was formed in 2021 and provides a unique opportunity to be part of an entrepreneurial team. We are seeking to build a highly competent team by providing enhanced opportunities for mentorship and investing in professional development for technical and managerial skills. This is an opportunity that will be both challenging and will make a difference in your career.

We are an independent firm that is a member of Allinial Global, an award-winning association of independent accounting and advisory firms. Allinial Global is a large association that provides a wealth of resources and opportunities for its member firms and professionals.

### **What we are looking for**

We are a progressive firm striving to provide the highest level of service for our clients while offering a balance between professional and personal endeavors. We are seeking integrous candidates that have good communication, organizational management, and critical thinking skills that have received a Bachelor's degree in accounting. We are also willing to interview the right candidates that have degrees in related fields, have accounting experience, or are close to completing their Bachelor's degree in accounting. Candidates must be willing to pursue a license as a Certified Public Accountant.

## **Primary responsibilities**

Associates will be performing the following responsibilities:

- Perform procedures in accordance with approved programs for audits, reviews, compilations, and other professional engagements.
- Research and apply U.S. GAAP for a variety of transactions.
- Prepare working papers which adequately document engagement procedures and work performed.
- Provide a contribution to engagement teams by communicating timely and actively collaborating with team members.
- Engage in professional development activities to enhance knowledge of U.S. GAAP and professional standards associated with audits, reviews, compilations, and other services.
- Participate in mentoring and leadership programs to develop communication, organizational management, project management, leadership, and relationship skills.

## **Work location**

This is a hybrid position. You would be expected to work a minimum of 3 days a week in Woodland Park. We find this more helpful for coaching, training, and professional development.

## **Contacts**

You can contact Kurtis Smith for further information at 214.417.9681. Kurtis can also be reached at [kurtis@kurtissmithcpa.com](mailto:kurtis@kurtissmithcpa.com).